

Project EASY

Supplier self- assessment (SSA)

Supplier Management

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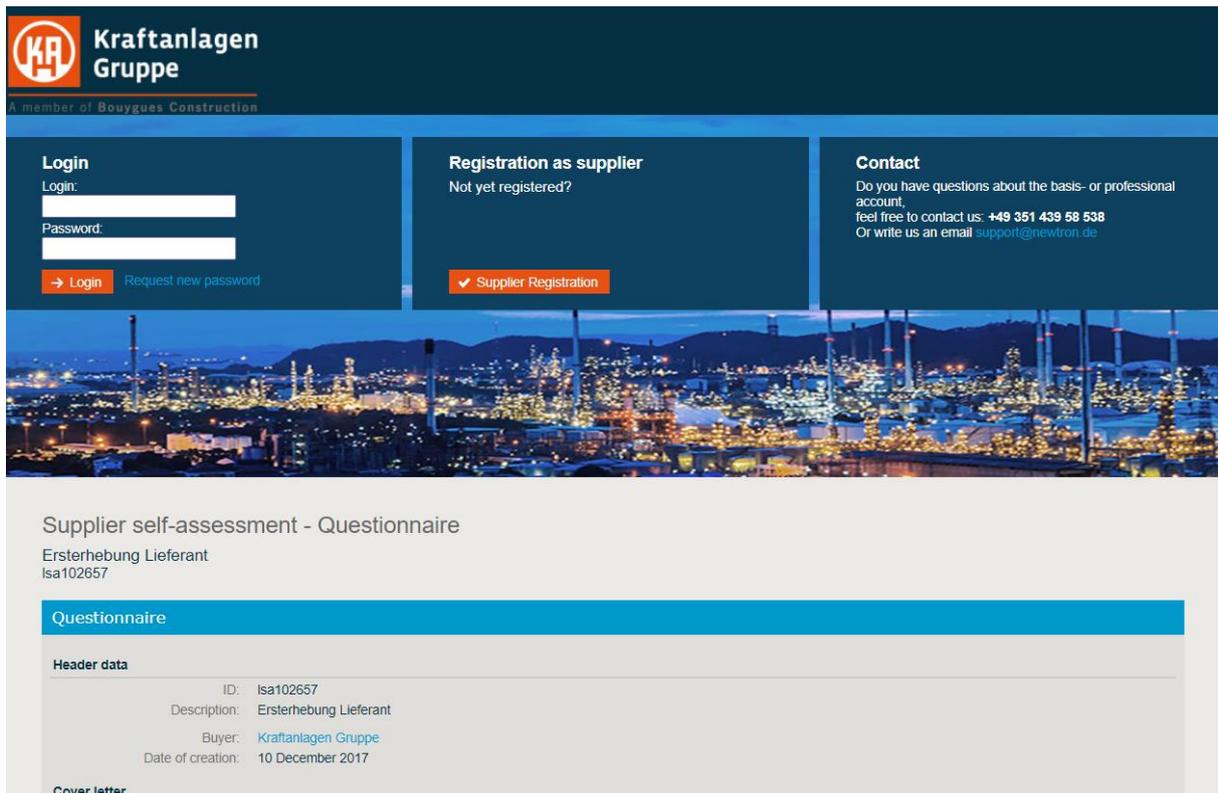
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Fill out supplier application

1.1. Login/Registration

Via the homepage of the Kraftanlagen Group you will be redirected to the supplier portal of newtron Handels GmbH.

<https://www.newtron.net/web/nmarkets/?mlsa=Isa102657>



Kraftanlagen Gruppe
A member of Bouygues Construction

Login
Login:
Password:
→ Login Request new password

Registration as supplier
Not yet registered?
Supplier Registration

Contact
Do you have questions about the basis- or professional account, feel free to contact us: **+49 351 439 58 538**
Or write us an email support@newtron.de

Supplier self-assessment - Questionnaire
Ersterhebung Lieferant
Isa102657

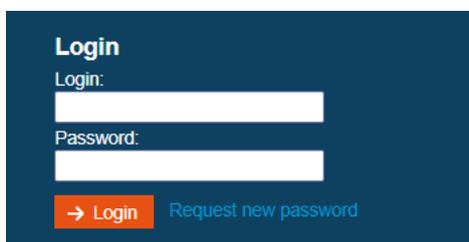
Questionnaire

Header data

ID:	Isa102657
Description:	Ersterhebung Lieferant
Buyer:	Kraftanlagen Gruppe
Date of creation:	10 December 2017

Cover letter

If you already have an access to the trading platform, you can also use it for logging in and processing processes with the Kraftanlagen Group. The login area for this is located in the upper left area:



Login
Login:
Password:
→ Login Request new password

If this is not yet the case, please select the "Supplier registration" button in the middle area:



You will now be presented with a form where **you must** fill in the mandatory fields marked with *.

Registration

Company information

Company name: ? *

Corporate form(s): ?

Branch of industry:

Company description:

DUNS number: ?

[Search for DUNS number](#)
[Request DUNS number](#)

Company address

Company name: * +

Street / Street number: * +

Zip code / City: * +

State:

Country: * 🔍

Homepage:

Please let us know how you found out about us:

Supplier promotion > (Please enter the name(s) below) ▾

Details:

Contact person

Title: unknown ▾

First name: *

Last name: *

Position:

Phone: ? *

Mobile/Cell phone: ?

Fax: ?

Email: *

Language: * English ▾

Time zone: * Etc/GMT (GMT +0:00, GMT) ▾ 🔍 👁

Complete the data entry with "Register". Subsequently, you will receive an e-mail with your access data directly from newtron to the e-mail address you have entered. Then enter these in the registration window.

To specify the required information, the form uses various buttons and icons. Below you will find a brief explanation of the function:

-  Adds an entry
-  New entry Adds an entry
-  Add Adds an entry
-  Enables the editing of a sub-record
-  Deletes an entry
-  Deletes an entry
- yes no Selection of an option
- Selection from a list
-  Viewing a data set
-  Edit record
-  Web link
-  Reference to company data
-  Mandatory field

1.3. LSA processing

If you are taken directly to an LSA with a link, you will be shown this LSA for editing immediately after logging in. Here, too, you will find data fields marked with an * that require your input as a mandatory field:

Supplier self-assessment - Editing

Ersterhebung Lieferant
Isa102657

Header data

Questionnaire

Master data
Information about the company
Contact
Produktportfolio

Question	Response									
Company Name	* Christoph Huber KG (Test)	 								
Legal form	KG									
Main adress	* <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr style="background-color: #e6e6e6;"> <th style="width: 30%;">Address^</th> <th style="width: 20%;">City^</th> <th style="width: 30%;">Address^</th> <th style="width: 20%;">Type^</th> </tr> </thead> <tbody> <tr> <td> Christoph Huber KG (Test)</td> <td>München Germany</td> <td>Ridlerstraße 31c</td> <td>Company address</td> </tr> </tbody> </table>	Address^	City^	Address^	Type^	 Christoph Huber KG (Test)	München Germany	Ridlerstraße 31c	Company address	 
Address^	City^	Address^	Type^							
 Christoph Huber KG (Test)	München Germany	Ridlerstraße 31c	Company address							

 Cancel
 Check
 Save draft
 Send

You can use the tabs in the header to switch to the different topics.

Questionnaire

Master data | **Information about the company** | Contact | Produktportfolio

Question | **Response**

Number of employees: Number entirely:
 Quantity Logistics:
 Quantity Marketing/Sales:
 Quantity Product development:
 Quantity Production:
 Quantity Quality assurance:
 Quantity Mold design:

Year of formation: +

Financial figures

year	Sales volume	Group sales	Result before tax	Profit
2020	-	-	-	

Homepage

Type	File / Link	Size
Homepage	http://www.kraftanlagen.com	

+ New entry

Number of branches/subsidiaries:

Reference project:

Upload attachment company/project presentation: No attachments available.
 + Add

Focus/Specialization:

Cancel **Check** **Save draft** **Send**

Questionnaire

Master data | Information about the company | **Contact** | Produktportfolio

Question | **Response**

Contact data: * Editor of supplier portal:
 Sales:

Cancel **Check** **Save draft** **Send**

Questionnaire

Master data | Information about the company | Contact | **Produktportfolio**

Question | **Response**

Assignment of product groups: *

Code	Path	Selected entries
25-00-00-00		Allgemeine Dienstleistung <input type="checkbox"/>
25-25-00-00	Allgemeine Dienstleistung	Ausbildung, Weiterbildung <input type="checkbox"/>
34-00-00-00		Medizin, Medizintechnik <input type="checkbox"/>

+ Select more entries

Cancel **Check** **Save draft** **Send**

To specify your product range, you can edit it with the button **+ Select more entries**. A selection tree is displayed from which you can make a selection using the **+** symbol. The next lower level with the symbol higher level, click on the top line, which is highlighted in yellow.

Classification selection		
Search:	<input type="text"/>	🔍 Search ↺ Reset
Code ▲	Description ^	
14-00-00-00	Logistik (Dienstleistung)	
15-00-00-00	Instandhaltung (Dienstleistung)	
16-00-00-00	Lebensmittel, Getränk, Tabakware	
19-00-00-00	Informations-, Kommunikations-, und Medientechnik	
20-00-00-00	Packmittel	
21-00-00-00	Betriebsausstattung, Werkstatteinrichtung, Werkzeug	
22-00-00-00	Bautechnik	
23-00-00-00	Maschinenelement, Befestigungsmittel	
24-00-00-00	Büromaterial, Büroeinrichtung, Bürotechnik, Papeterie	
25-00-00-00	Allgemeine Dienstleistung	
26-00-00-00	Energie, Gewinnungsprodukt, Sekundärrohstoff und Rückstand	

The questionnaire is adapted to the need for information. Image cutouts are used for illustration.

Check

Checks your input for completeness and, if necessary, the correct format of the input

Save draft

Allows you to pause editing. Please note that if you pause for a long time, your session on the platform will be closed unintentionally.

Send

Completes your processing. Here, too, the form is checked once again for completeness and correct formats. If necessary, an error message in the header indicates the items to be supplemented/corrected.

As a confirmation, you will receive a message on the screen when the form has been forwarded to the Kraftanlagen Group:

Supplier self-assessment - Confirmation of dispatch

Ersterhebung Lieferant
Isa102657

Confirmation

 Thank you!
Your supplier self-assessment with the ID **sa177821-4** to the request with the ID **Isa102657 "Ersterhebung Lieferant"** of the company **Kraftanlagen Gruppe** has been saved and delivered through the system.
Please proceed to the overview of the Supplier self-assessment.

[← Overview](#)

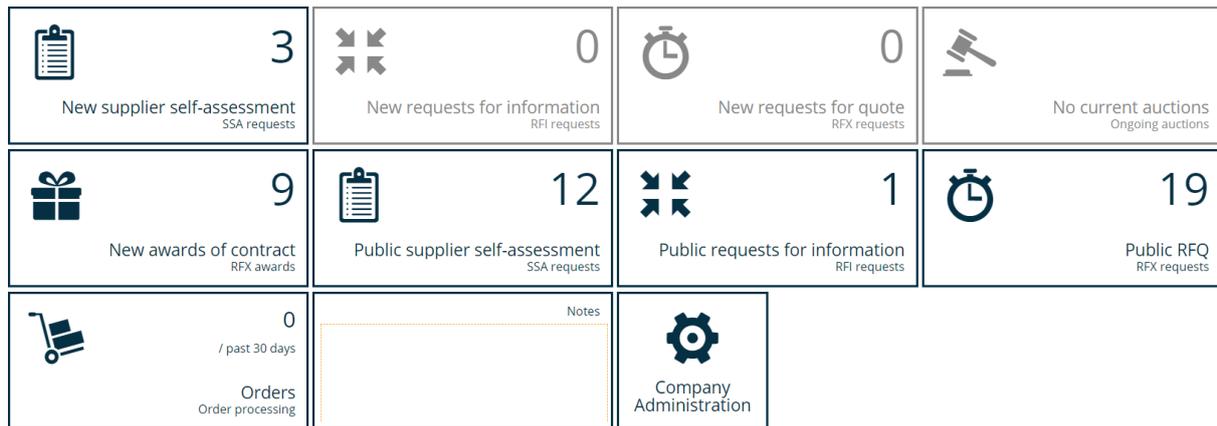
[→ Proceed to SSA view](#)

The information received will be reviewed and evaluated by a staff member. It is possible that you will be notified of a rejection by e-mail. Please refer to the e-mail for possible cancellation measures and complete your LSA as described in item 2.

2. Change supplier application

2.1. Home - Screen

If you log in to the platform without directly accessing an LSA, you will be taken to the Home screen. On this, you get an overview of the current activities of your account.



[✕ Edit Dashboard](#) Additional widgets available

The numbers in the tiles tell you the amount of open processes for the named topic....

2.2. Menu / Edit LSA

To get to the previously processed supplier self-assessment, please open the menu:



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☰ MENU HOME COCKPIT MESSAGES

This is the central navigation of the platform. Open/Close by clicking on "Home" or "Pos1" key.

<p>REQUESTS</p> <ul style="list-style-type: none"> Requests Overview of tenders awarded Supplier self-assessment 	<p>ORDER</p> <ul style="list-style-type: none"> Order processing 	<p>ADMINISTRATE</p> <ul style="list-style-type: none"> newtron-Account Own Login Own product range Customer Management
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Select the item "Supplier self-assessment" there

You will get a tabular overview of the active elements. You are now welcome to resume editing and change/update your data using the tool icon.

Overview SSA



Processing status:

Instant search
 Administrate filter

5 Active participation

SSA		Response			
No. ▲	Description ^	Company ^	Response	Date	✕
Isa102657	Ersterhebung Lieferant	Kraftanlagen Gruppe		19/04/2021	✕
Isa102658	Lieferantenselbstauskunft -mit Baustellentätigkeit-	Kraftanlagen Gruppe		29/01/2020	✕
Isa102660	Lieferantenselbstauskunft -ohne Baustellentätigkeit-	Kraftanlagen Gruppe		-	✕
Isa103053	Lieferantenselbstauskunft -Leiharbeit (Arbeitnehmerüberlassung)	Kraftanlagen Gruppe		-	✕
Isa103403	Informationen über das Unternehmen (§ 11 IV GwG)	Kraftanlagen Gruppe		29/01/2020	✕

Please proceed as described in section 1.3

Thank you for your efforts and we look forward to the information you provide.